



Impact Assessment  
Agency of Canada

Ontario Region  
600-55 York Street  
Toronto ON M5J 1R7

Agence d'évaluation  
d'impact du Canada

Région de l'Ontario  
600-55 rue York  
Toronto ON M5J 1R7

September 29, 2021

Sent by email

Chris Wood  
General Manager  
Region of Waterloo International Airport  
1-4881 Fountain St N  
Breslau ON N0B 1M0  
cwood@regionofwaterloo.ca

Dear Chris Wood:

**Subject: Waterloo Airport Runway Project – Proposed fall 2021 expansion and renovation of airport terminal building**

On September 17, 2021, the Impact Assessment Agency of Canada (the Agency) accepted the Detailed Project Description for the Waterloo Airport Runway Project (the designated project) submitted by the Region of Waterloo International Airport (the proponent). The Detailed Project Description included further information on the proposed fall 2021 expansion and renovation of the airport terminal building (proposed activity), in support of the proponent's assertion that the proposed activity is not incidental to and not part of the designated Project.

The proponent describes the proposed activity as an expansion and renovation of the existing airport terminal building, including a new domestic baggage claim building, expansion of the holdroom, and improved passenger and baggage screening capabilities. Based on the information provided, the Agency understands that the purpose of the proposed activity is to mitigate additional peak-hour passenger capacity that is anticipated due to expanded passenger service that has already been announced by Flair Airlines and Pivot Airlines. The Agency understands that the projected peak-hour passenger increase is anticipated based on the current runway infrastructure and is not a result of the designated project.

.../2



In addition, the Agency understands that the purpose of the designated project is to increase aircraft safety during inclement weather, and that the proponent does not anticipate that the designated project would significantly increase passenger volume, as the current runway capacity is sufficient to accommodate additional service, which has already been announced. The designated project, therefore, is not anticipated to change the peak-hour passenger capacity challenges identified by the proponent, and that these capacity challenges are likely to be present prior to the carrying out of the designated project.

The Agency is of the view, taking into account the above considerations, that the designated project and the proposed activity do not appear to be functionally or temporally connected. **The Agency therefore accepts the proponent's assertion that the proposed activity is neither incidental to nor part of the designated project.**

Should you have any questions, please contact Conor Anderson, Project Manager at [waterloo@iaac-aeic.gc.ca](mailto:waterloo@iaac-aeic.gc.ca) or 416-735-1673.

Sincerely,

<Original signed by>

Sean Carrière  
A/Director, Ontario Region

c.c.: Jordan Vander Veen, Region of Waterloo International Airport  
Adam Biffin, Transport Canada  
Jennifer Hughes, Transport Canada