



Impact Assessment
Agency of Canada

Ontario Region
600-55 York Street
Toronto ON M5J 1R7

Agence d'évaluation
d'impact du Canada

Région de l'Ontario
600-55 rue York
Toronto ON M5J 1R7

April 28, 2021

Sent by email

Chris Wood
General Manager
Region of Waterloo International Airport
1-4881 Fountain St N
Breslau ON N0B 1M0
cwood@regionofwaterloo.ca

Dear Chris Wood:

Subject: Summary of Issues for the Waterloo Airport Runway Project

The Impact Assessment Agency of Canada (the Agency) conducted a comment period from March 19, 2021 to April 18, 2021, inviting participants to provide feedback related to the Waterloo Airport Runway Project (the Project). All submissions received are available on the Canadian Impact Assessment Registry (the Registry) (Reference #81452).

A Summary of Issues document, which reflects the comments received by the Agency during the comment period, is enclosed with this letter. As it is a high-level summary, the Agency encourages the Region of Waterloo International Airport (the proponent) to review the original submissions posted on the Registry and to consider the full context in which the comments were provided.

Please note that due to the impacts of the current COVID-19 pandemic, some interested parties may not have had the opportunity or capacity to provide comments during the comment period on the Initial Project Description.

The Agency will continue to accept comments from interested parties and the *Submit a Comment* feature on the Project's Registry page will remain available. The proponent is encouraged to review and consider any comments submitted within a reasonable time period after the close of the comment period when preparing the response to the Summary of Issues.

The Agency will consider all comments received in its determination of whether an impact assessment will be required for the Project.

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Pursuant to subsection 15(1) of the *Impact Assessment Act*, the proponent must provide the Agency with a Detailed Project Description that sets out how it intends to address the issues outlined in the Summary of Issues and includes the information described in the *Information and Management of Time Limits Regulations* (the Regulations). The requirements for the Detailed Project Description are set out in section 4 and Schedule 2 of the Regulations. Please consult the *Guide to Preparing an Initial Project Description and a Detailed Project Description* at www.canada.ca/en/impact-assessment-agency/services/policy-guidance/practitioners-guide-impact-assessment-act/guide-preparing-project-description-detailed-project-description.html for further information.

The proponent is encouraged to provide meaningful responses to the issues included in the Summary of Issues. The Summary of Issues and the proponent's responses will be used to inform the Agency's decision on whether to require an impact assessment for the Project, and to inform the Tailored Impact Statement Guidelines should an assessment be required.

In preparing the response, there may be some issues that, in the view of the proponent, are outside of its care and control. In this situation, the proponent may choose to identify the party or parties with the potential to address the issue(s).

Please provide the Agency with your Detailed Project Description, including the response to the Summary of Issues, by May 28, 2021, or inform the Agency whether more time is required. The proponent is strongly encouraged to contact the Agency by May 5, 2021, to discuss how much time will be required to produce the Detailed Project Description. If more than 30 days is required, please notify the Agency in writing and request that the Agency suspend the time limit until the required information is provided.

Important note: The proponent is reminded that any information submitted to the Agency to inform this project assessment will be made publicly available as part of the project file and on the Canadian Impact Assessment Registry. However, there are certain exceptions related to privacy, security or confidentiality.

The Agency's Submission Policy¹ determines which submitted information can be shared publicly, and what should remain private. For further information on how we protect your privacy, please refer to the Privacy Notice.²

For ease of reference, the Agency requests that the response to the Summary of Issues be provided in a table with reference to other parts of the Detailed Project Description as warranted. If you have any questions, please do not hesitate to contact me at IAAC.Waterloo.AEIC@canada.ca or 416-735-1673.

Sincerely,

<Original signed by>

Conor Anderson
Project Manager, Ontario Region

c.c.: Jordan Vander Veen, Region of Waterloo International Airport

Enclosure: Waterloo Airport Runway Project - Summary of Issues

¹ <https://iaac-aeic.gc.ca/050/evaluations/participation/conditions>

² <https://iaac-aeic.gc.ca/050/evaluations/protection>