

Enclosure 1: Federal Authority Advice Record: Authority and Summary of Issues

Project: Waterloo Airport Runway Project
Proponent: Region of Waterloo International Airport
CIAR No.: 81452

Part A - Summary of Issues, Permitting Plan and Tailored Impact Statement Guidelines
Response due by: April 9, 2021

All comments should be submitted via the **Submit a Comment** feature available on the Project's Canadian Impact Assessment Registry page (Reference 81452 at <https://iaac-aeic.gc.ca/050/evaluations/proj/81452>). Letters and forms can be uploaded using this feature. If you have any difficulties submitting this way, please contact the Agency at IAAC.Waterloo.AEIC@canada.ca for assistance.

Department/Agency:	
<i>Primary Contact Details:</i>	
Contact Name:	Telephone:
Address:	Fax:
Email:	
<i>Alternate Contact Details (if applicable):</i>	
Contact Name:	Telephone:
Address:	Fax:
Email:	

1. Identify and describe the specialist or expert information or knowledge within your department or agency that would be relevant to the conduct of the impact assessment of the Project, should a federal impact assessment be required.

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2. The proponent has indicated in the Initial Project Description that approvals under the following federal legislation may be required for the Project to proceed:
 - *Fisheries Act*
 - *Species at Risk Act*
 - *Migratory Birds Convention Act, 1994*
 - *Canadian Environmental Protection Act, 1999*
 - *Canadian Aviation Regulations pursuant to the Aeronautics Act*
 - A modification of the *Region of Waterloo International Airport Zoning Regulations*, pursuant to the *Aeronautics Act*

(a) List the potential powers, duties, or functions, including federal funding, that your department or agency may issue to enable the Project to proceed. For each, please explain why your department or agency may issue the potential power, duty, or function, and, if applicable, the level of oversight, if any, that the regulatory instrument provides with respect to valued components identified for your department or agency in **Enclosure 4** and which project components and activities are related to the power, duty, or function.

(b) Validate whether the information relating to your department or agency's powers, duties, or functions contained in the Initial Project Description is accurate.

(c) Has your department or agency already exercised the above-noted power or performed a duty or function to enable the proposed Project to proceed in whole or in part? Yes No

If yes, please describe.

(d) Please include a description of consultation activities that would occur with Indigenous groups if your department or agency has to exercise a power or perform a duty or function related to the Project, and how potential impacts to Indigenous groups are addressed by your department or agency. Indicate the potential timeline for Indigenous participation in support of Agency's development of the Permitting Plan and the Indigenous Engagement and Partnership Plan

(e) Please include a description of opportunities for public participation if your department or agency has to exercise a power, or perform a duty or function related to the Project. Indicate the potential timeline for that participation in support of the Agency's development of the Permitting Plan and the Public Participation Plan.

3. (a) **Using Table 1 of Enclosure 2**, indicate whether the description of potential effects presented in the Initial Project Description sufficiently characterizes potential project effects— including direct and incidental effects, and effects within federal jurisdiction—as relate to your mandate . Provide advice on whether these effects may be adverse and whether your regulatory instruments could be used to address these effects. *Note: Information on effects and direct and incidental effects as well as effects within federal jurisdiction are defined in section 2 of IAA.*¹ **To facilitate your completion of the table, the Agency has prepared Enclosure 4 with specific values components and/or effects identified for each federal authority. For each potential effect, please consider whether proposed mitigation measures may manage the effect and provide a risk rating, as described in Enclosure 3.**

(b) **Using Table 1 of Enclosure 2**, identify any additional potential adverse effects of the Project that are not described in the Initial Project Description and their linkage to effects, effects within federal jurisdiction, and direct and incidental effects.

4. (a) The Agency understands that the proponent proposes to expand or relocate the airport terminal building as part of the Region of Waterloo International Airport Masterplan. Are you satisfied with the proponent’s characterization of the activities related to the airport terminal building, as described in the Initial Project Description?

(b) Do you have any concerns regarding the proposed expansion and or relocation of the airport terminal building?

(c) Can you confirm, whether in identifying potential effects in Table 1 of Enclosure 2, that you did not include any potential effects due to the airport terminal building that were not sufficiently characterized by the proponent? Yes No

Name of Responder

Signature

Title of Responder

Date

¹ A link to *Impact Assessment Act* text can be found here:
<https://www.canada.ca/en/impact-assessment-agency/corporate/acts-regulations/legislation-regulations.html>

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Part B – Consultation Activities

Response due by: April 18, 2021
Submit to: IAAC.Waterloo.AEIC@canada.ca

Department/Agency: «Organization»	
Lead IA Contact:	Telephone:
Alternate Contact:	Email:
Address:	

1. Please identify the contact information for your department or agency for the general public. This could be a generic email box or specific to your department or agency's exercise of powers, duties or functions, including federal funding.

2. In relation to the public information sessions being planned in **July 2021**, does your department or agency wish to participate? Please note that the Agency will be following public health directives related to COVID-19 and may host these meetings virtually.

Do you intend to participate? Yes No

If yes, please respond to the follow-up questions in the text box below:

Will you have handouts or use other materials?

Will your department or agency be speaking to the power, duty or function that you intend to exercise?

3. In relation to meetings being planned in Indigenous communities for **July 2021**, does your department or agency wish to participate? Please note that the Agency will be following public health directives related to COVID-19 and may host these meetings virtually.

Do you intend to participate? Yes No

If yes, please respond to the follow-up questions.

Will you have handouts or use other materials?

Will your department or agency be speaking to the power, duty or function that you intend to exercise?

Name of Responder

Signature

Title of Responder

Date