

National Energy
Board



Office national
de l'énergie

**NOVA Gas Transmission Ltd.
2017 NGTL System Expansion Project**

**File Number OF-Fac-Gas-N081-2014-20 02
Hearing Order GH-002-2015
31 July 2015**

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Explanation of Frequently Used Terms

The following are some terms used throughout this document and the hearing process. They are not legal definitions.

Application	The application submitted by NOVA Gas Transmission Ltd. for the proposed 2017 System Expansion Project
Application to Participate (ATP)	Pursuant to section 55.2 of the NEB Act, the Board determine who may participate in a hearing. The Board's ATP process for this hearing started on 18 June 2015 and closed on 9 July 2015.
Board or NEB	National Energy Board
CEAA 2012	<u>Canadian Environmental Assessment Act, 2012.</u>
Certificate	Certificate of Public Convenience and Necessity issued under section 52 of the <i>National Energy Board Act</i> .
Commenter	A person or group who is directly affected by and/or has relevant information or expertise regarding the Project and who has been approved to participate in this hearing by providing a Letter of Comment. See <u>section 2.3.</u>
Designated Project	A project designated under the <i>Canadian Environmental Assessment Act, 2012</i> (CEAA 2012) as requiring a federal environmental assessment under the CEAA 2012, subsections 2(1).
File	Formally submitting documents to the Board.
Final Argument	The positions of NGTL and Intervenors, respectively, on the proposed recommendation or decisions the Board should or should not make, on any terms and conditions to be included if the Project is approved and goes forward, and the reasons why their evidence supports those positions.
GCKey	A user ID and password used to access the Board's Participation Portal (NEB Account).
Governor in Council	The Governor General acting on the advice of the Federal Cabinet.
Hearing or Public Hearing	A public process used by the Board to gather and test evidence so it can make fair and transparent recommendations and decisions.

Information Request or IR	A written question to NGTL or to an Intervenor about their evidence submitted.
Intervenor	A person or group who is directly affected by and/or has relevant information or expertise regarding the Project and who has been approved to participate in this hearing as an Intervenor. See section 2.4 .
Issue	A matter or subject set out by the Board as an “Issue” in the List of Issues for this hearing.
List of Issues	The List of Issues that we will consider in this hearing is provided in Appendix I .
NEB Account	Provides the ability to apply to participate in a hearing and file documents with the Board, making use of your GCKey.
NEB Act	<i>National Energy Board Act</i>
Notice of Motion	A document used to raise a question of process or substance, or to ask the Board to do something. The Board makes a decision about any motions it receives by way of Notice of Motion. See section 4.5 .
NOVA Gas Transmission Ltd. (Applicant or NGTL)	The company that has submitted the Application for the Project
Oral Traditional Evidence	To accommodate Aboriginal peoples’ oral tradition for sharing stories, lessons, and knowledge from generation to generation, the Board allows Aboriginal Intervenor to present this type of evidence orally <u>in addition to or instead of</u> providing written evidence. See all of section 3.7 for details.
Order	A Board Order including those made under section 58 of Part III, or Part IV of the NEB Act. See section 1.3 for those requested by NGTL for the Project.
Part III of the NEB Act	A part of the NEB Act pertaining to “Construction and Operation of Pipelines” under which NGTL has applied for a recommendation and related approvals for its proposed Project. See section 1.3 for those NGTL has requested.
Part IV of the NEB Act	A part of the NEB Act pertaining to “Traffic, Tolls and Tariffs” under which NGTL has applied for relief. See section 1.3 for the relief requested by NGTL.

Participant	A person who has applied to participate in the hearing and whose application to participate has been approved by the Board. The term Participants includes NGTL, Intervenor and Commenters.
Participation Portal	An online system where participants can file ATP, view status and submit documents with the Board. See section 4.2 .
Process Advisor	Board staff assigned to provide assistance to the public, landowners, Aboriginal groups, and Participants to help them understand the hearing process, the different roles, and how to participate in it. See Appendix III .
Project	NGTL's proposed 2017 System Expansion Project.
Public Registry	An online repository for the evidence filed in the hearing. It is the record that is available to the public on the Board's website. In most cases the public registry and the record include the same information. However, in exceptional circumstances, the Board may decide that certain information can be filed confidentially. This information is part of the record, but not available on the public registry.
Record	The record includes all relevant submissions and evidence filed or given orally in the proceeding, including documents such as the Application and the Hearing Order.
Regulatory Officer	Board staff assigned to assist Participants, manages documentation before, during and after the hearing, performs duties at the hearing similar to those of a court clerk and manages the post-hearing process.
Reply Evidence	Additional information NGTL may file in reply to evidence filed by other Participants.
Report	A Report prepared by us and delivered to the Governor in Council that includes our recommendation and decisions as to whether a Certificate and Orders should be granted for the Project; the reasons for our recommendation and decisions, and any terms and conditions to be included if the Project is approved and goes forward.

Section 52 Facilities	The Project's proposed expansion of the existing NGTL System consisting of approximately 230 kilometres of pipeline in five new and separate pipeline section loops and two new compression unit additions in various locations in northern Alberta. See sections 1.1 to 1.3 for details or NGTL's Application.
Section 58 Facilities	The Project's proposed temporary infrastructure required for the construction of the pipeline and right-of-way preparation activities. The Section 58 Facilities required include stockpile sites, contractor yards, access roads and travel lanes, helicopter landing pads, borrow pits/dugouts, laydown yards and construction camps. See sections 1.1 to 1.3 for details or NGTL's Application.
Serve	Officially providing a document to the applicable Participant, such as NGTL and Intervenors. Participants usually receive an electronic notice (via email) that a document is available on the public registry; however, there may be circumstances where a document may need to be provided (or served) to NGTL and Intervenors by mail or fax.
The Rules	The <i>National Energy Board Rules of Practice and Procedure, 1995</i> . The Rules provide guidance on the Board's procedures and can be accessed on the Board's website.

1 Hearing GH-002-2015 Overview

1.1 What is the Project?

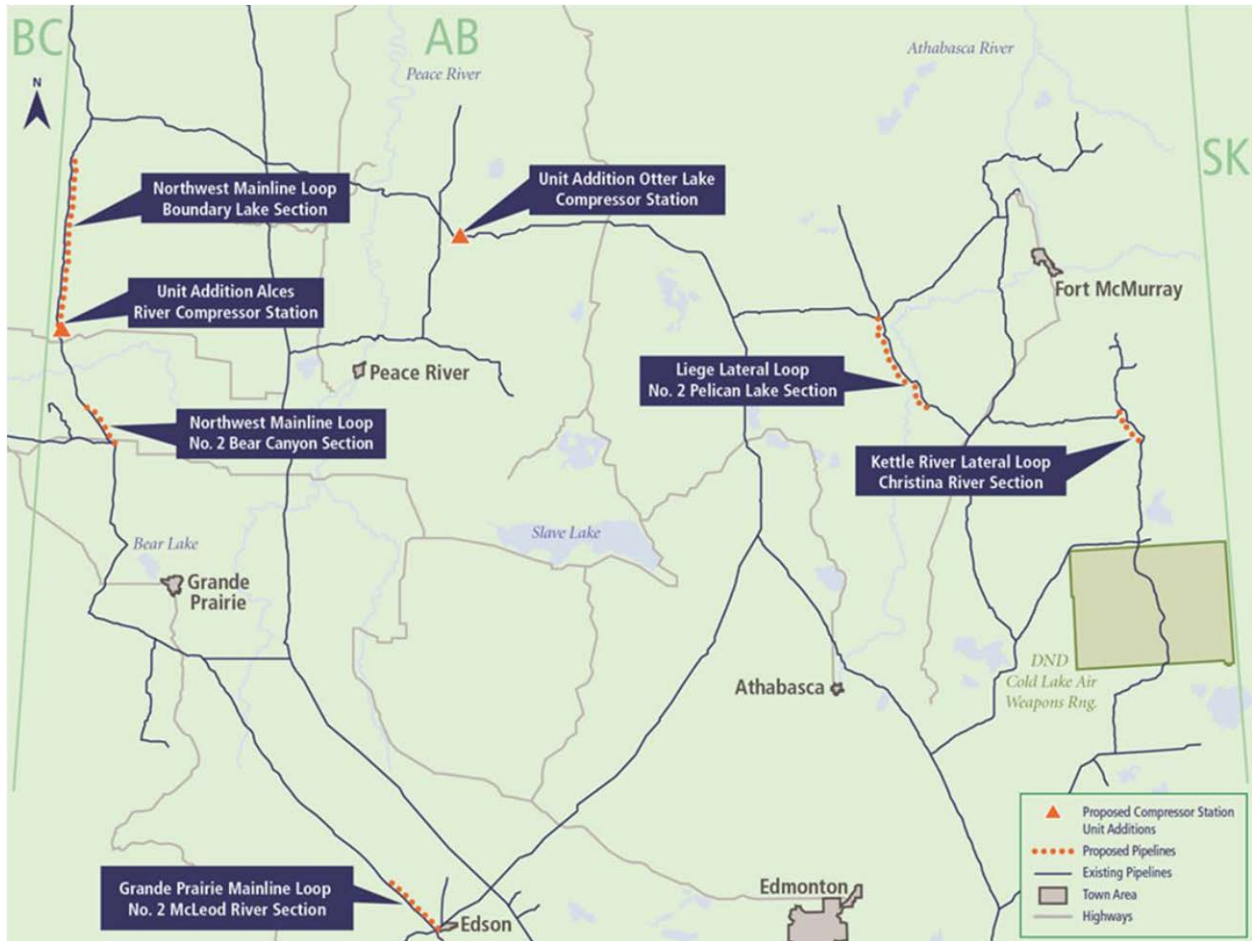
On 31 March 2015, NOVA Gas Transmission Limited (NGTL) applied to the National Energy Board (Board or NEB) under sections 52 and 58 of Part III, and Part IV of the *National Energy Board Act* (NEB Act), for a recommendation for issuance of a Certificate of Public Convenience and Necessity and related approvals for the construction and operation of the 2017 NGTL System Expansion Project (Project) to receive and deliver sweet natural gas in northern Alberta.

The Project is a proposed expansion of the existing NGTL System consisting of approximately 230 kilometres (km) of pipeline in five new and separate pipeline section loops and two new compression unit additions in various locations in Northern Alberta (Section 52 Facilities). The proposed Section 52 Facilities include:

- Northwest Mainline (NWML) Loop - Boundary Lake Section (Boundary Lake Section): approximately 91 km of 914 mm (NPS 36) outside diameter (OD) pipeline
- NWML Loop No. 2 - Bear Canyon Section (Bear Canyon Section): approximately 27 km of 914 mm (NPS 36) OD pipeline
- Grande Prairie Mainline (GPML) Loop No. 2 - McLeod River Section (McLeod River Section): approximately 36 km of 1219 mm (NPS 48) OD pipeline
- Liege Lateral Loop No. 2 - Pelican Lake Section (Pelican Lake Section): approximately 56 km of 762 mm (NPS 30) OD pipeline
- Kettle River Lateral Loop - Christina River Section (Christina River Section): approximately 20 km of 610 mm (NPS 24) OD pipeline
- Alces River Compressor Station Unit Addition (Alces River Unit Addition)
- Otter Lake Compressor Station Unit Addition (Otter Lake Unit Addition)

The Project also requires temporary infrastructure for the construction of the pipeline and for certain right-of-way preparation activities in select areas along the proposed route (Section 58 Facilities). The Section 58 Facilities required include stockpile sites, contractor yards, access roads and travel lanes, helicopter landing pads, borrow pits/dugouts, laydown yards and construction camps.

1.2 Where is this Project located?



1.3 What did NGTL request?

In its Application to the Board, NGTL has applied for:

- a recommendation in its Report for the issuance of a Certificate of Public Convenience and Necessity (Certificate), pursuant to section 52 of Part III of the NEB Act, authorizing the construction and operation of the Project to receive and deliver sweet natural gas in northern Alberta;
- an Order, pursuant to section 58 of the NEB Act, exempting NGTL from the requirements of subsections 31(c), 31(d) and 33 of the NEB Act in relation to:
 - temporary infrastructure required for construction of the pipeline;
 - right-of-way preparation activities in select areas along the proposed route; and

- an Order pursuant to Part IV of the NEB Act affirming that:
 - prudently incurred costs required to provide service on the applied-for facilities will be included in the determination of the NGTL System revenue requirement; and
 - the tolls for services on the applied-for facilities will be calculated using the same methodology used to calculate tolls for services on all other facilities.

1.4 Who makes the recommendation or decision on the Project?

We are a three member Panel of the Board who will make a recommendation and decisions on whether the Project should proceed or not, and under what conditions.

We will hold a public hearing to consider the Application for the Project during which we will receive and consider written evidence and arguments presented by the Participants, whether orally or in writing. The issues we have determined relevant and will consider in the GH-002-2015 proceeding are set out in the List of Issues provided in [Appendix I](#).

We will release a report setting out our recommendation to the Governor in Council as to whether the Certificate should be granted. We will decide whether Orders should be issued for the Project with the reasons for the recommendation and related decisions (Report). This Report will take into account whether the Project is and will be required for the present and future public interest.

The steps and deadlines in the hearing, as outlined in this document, allow us to conduct a hearing that is fair, transparent and efficient, and to provide certainty about the hearing process to all hearing participants.

1.5 Is this a Project a “designated project” under the *Canadian Environmental Assessment Act, 2012*?

This Project is a “designated project” under the *Canadian Environmental Assessment Act, 2012* (CEAA 2012) and the *Regulations Designating Physical Activities*. As a result, it requires a CEAA 2012 environmental assessment for which the Board is the Responsible Authority. The attached Factors and Scope of the Factors for the Environmental Assessment have been developed pursuant to CEAA 2012 in [Appendix IV](#). This document has also been posted on the Canadian Environmental Assessment Registry Internet Site (Reference No. [80099](#)).

1.6 Where can I read NGTL’s Application?

Intervenors will receive a copy of the Application and related documents from NGTL. You can find the Application and get more information about the Project on our webpage at www.neb-one.gc.ca/ngtl-expansion. You can also find the Application in the locations listed in [Appendix II](#). You can also ask NGTL to send you a copy. NGTL’s contact information can be found in [Appendix II](#).

You can find all documents filed in this hearing on our [Project's webpage](#). The only exceptions are when a document is too large or we have approved it as confidential information.

1.7 How can I get help or more information about the hearing process?

Our Process Advisor for this Project, Ms. Katie Emond, can provide you with information on the hearing process and how to participate in it. Upon request, Ms. Emond may hold public information sessions or workshops. [Section 5.2](#) tells you how to contact her and [Appendix III](#) explains how she can assist you. [Appendix V](#) provides the timetable of events for this hearing.

Our website also has helpful publications about the hearing process in general. To learn more, go to our website at <http://www.neb-one.gc.ca>. [Section 5](#) provides information about other sources of help, including our contact information.

2 Participation

2.1 How can I stay informed about the hearing?

Anyone may observe the hearing process by:

- reading information about the hearing on our website;
- reading the evidence that has been filed on the public registry for the Project;
- listening to live broadcasts of the presentation of oral traditional evidence during the hearing through our website;
- reading the transcripts of the oral traditional evidence presentations posted on our website; and
- signing up through our Project webpage to receive email updates.

2.2 Who can participate in this hearing?

On 29 May 2015, we issued a Notice of Public Hearing and Application to Participate (ATP), indicating that the online ATP form for the Project would be available on our website starting 18 June 2015. Those who wished to participate in this hearing had until 9 July 2015 to apply using the online ATP form.

After reviewing the ATP forms we received, on 21 July 2015, we issued our ruling on participation (or standing) and method (or level) of participation in the hearing for the review of NGTL's Application for the Project [[A71363](#)], which included the List of Parties (Appendix I) and the List of Commenters (Appendix II).

Those who were granted standing to participate are identified on the List of Participants as either Intervenor or Commenters. NGTL, as the applicant for the Project, is also a Participant. Participants must refer to this Hearing Order for an outline of their rights and responsibilities, and for the steps and deadlines in the hearing process.

2.3 What is a Commenter?

Those who applied and were approved by us to be a Commenter, are allowed to file with us one Letter of Comment. It will be placed on the online public registry (record) and will form part of the official hearing record. We will read and consider your Letter of Comment.

Any additional letters or submissions by Commenters will not be included on the record or considered. Commenters do not get to ask questions about other Participants' written evidence or submit a final argument.

If you are a Commenter in this hearing, you need to monitor the online public registry if you wish to remain aware of any new filings on the record.

2.3.1 What do I include in my Letter of Comment?

As a Commenter, you may tell us your views on the Project by writing us a letter. Your Letter of Comment should:

- include your name, mailing address, and telephone number;
- include the name of your organization, if you represent one;
- reference hearing number GH-002-2015 and file number OF-Fac-Gas-N081-2014-20 02; and
- state your views on the Project and on the terms and conditions that should be included if it is approved, including how your views relate to **at least one issue** on the List of Issues ([Appendix I](#)), how you will be impacted positively or negatively by the Project and/or the information or expertise you have in support of your views.

There is no page limit to your Letter of Comment; clear and well-organized letters are encouraged.

2.3.2 How can I file my Letter of Comment?

Only those who have been approved as Commenters may file a Letter of Comment. Your Letter of Comment must be filed by **18 December 2015** through our Participation Portal, using your [NEB Account](#) (see [section 4.2.1](#)), which you set up when you applied to participate in this hearing.

If you cannot file your document through our Participation Portal, you may submit it to us by mail, fax or courier. You may also contact our Process Advisor for assistance and further instructions. Our contact information is provided in [section 5](#).

If you are not submitting your Letter of Comment through our Participation Portal, you must also send a copy of your letter to those on the List of Participants, and to NGTL at the following addresses:

Tisha Homer
Regulatory Project Manager
Regulatory Services
NOVA Gas Transmission Ltd.
450 – 1 Street S.W.
Calgary, AB T2P 5H1
Facsimile 403-920-2347
Email tisha_homer@transcanada.com

Kevin Thrasher
Senior Legal Counsel
Law and Regulatory Research
TransCanada PipeLines Ltd.
450 – 1 Street S.W.
Calgary, AB T2P 5H1
Facsimile 403-920-2354
Email kevin_thrasher@transcanada.com

Shawn H.T. Denstedt, QC
Osler, Hoskin & Harcourt LLP
Suite 2500, TransCanada Tower
450 – 1 Street S.W.
Calgary, AB T2P 5H1
Facsimile (403) 260-7024
Email sdenstedt@osler.com

2.4 What is an Intervenor?

Being an Intervenor is the most involved way to participate. It requires a commitment of time, and to the hearing process and deadlines. It may involve some costs to prepare your evidence and send documents to Participants. Intervenors may:

- submit written evidence;
- ask questions about NGTL's and other Intervenors' evidence;
- submit and respond to others' motions; and
- present a final argument.

If you submit written evidence, you must, in writing, answer any written questions asked about your evidence.

Intervenors are notified of or receive all documents that are filed on the online public registry for the Project. This includes the Application, evidence, and all related materials on the record.

2.5 Can I withdraw my participation?

If you are an approved Participant but no longer wish to participate in the hearing, you may withdraw at any time in the hearing process by telling us in writing. Our contact information is provided in [section 5.1](#).

3 Steps in the public hearing

This section describes the steps in the hearing process. Appendix V shows the timetable of events and deadlines. If there are any changes to these deadlines, we will issue a Procedural Update.

We will conduct our review and consideration of the Project Application primarily through a written hearing process, with the exception of oral traditional evidence as described in [section 3.6](#) below.

3.1 Legislated Time Limit

On 29 May 2015, we determined that the Application was complete and that our assessment could begin. We must submit our Report on the Project no later than 29 August 2016 subject to any modifications allowed under the NEB Act.

3.2 Round 1 Information Requests from the Board to NGTL

On 18 June 2015, we issued to NGTL our Round 1 of written questions requesting additional information about its Application and evidence submitted [[A70692](#)]. We refer to these written questions as Information Requests. On 10 and 14 July 2015, NGTL responded to our Round 1 Information Request [[A71173](#) and [A71252](#)]. These filings have been included on the record for this hearing and are available on our public registry and webpage for the Project at www.neb-one.gc.ca/ngtl-expansion.

We may, at any time, issue further rounds of Information Requests to NGTL.

3.3 Application to Participate Process

On 29 May 2015, we issued a Notice of Public Hearing and Application to Participate (ATP), indicating that the online ATP form for the Project would be available on the Board's website from 18 June 2015 to 9 July 2015. The ATP process is now closed for this hearing.

3.4 Participants in the hearing

On 21 July 2015, after a review of all the ATP forms received during the ATP process, we issued our ruling on participation (or standing) and method (or level) of participation in this hearing for the approved Participants; which included the List of Parties (NGTL and Intervenors) and the List of Commenters [[A71363](#)].

As all Participants have chosen English as the official language they wish to use in correspondence with the Board and at the public hearing, we will be conducting this proceeding in English only.

We directed NGTL to immediately serve a copy of its Application and related documents on the Intervenor on the List of Parties who had not yet received a copy.

The List of Parties also indicates how NGTL and Intervenor wish to be served with documents. If you are a Commenter in this hearing, we remind you that you need to monitor the online public registry if you wish to remain aware of any new filings on the record.

If you are a Participant in this hearing, you must notify us in writing through the Participation Portal if your contact information changes.

3.5 Board releases Hearing Order GH-002-2015 and List of Issues

The issues that we will consider in this hearing with respect to the construction and operation of NGTL's proposed Project are set out in [Appendix I](#) of this Hearing Order. The List of Issues is also available on the Board's webpage for the Project.

3.6 Oral traditional evidence

We understand that Aboriginal peoples have an oral tradition for sharing stories, lessons, and knowledge from generation to generation; and that this information cannot always be shared adequately in writing. We believe it is valuable for our consideration of the Project to gather oral traditional evidence from interested Aboriginal Intervenor.

We plan to gather oral traditional evidence from interested Aboriginal Intervenor beginning in mid to late October 2015. We have identified Grande Prairie, Fort McMurray, and/or Edmonton, Alberta as possible locations.

If you decide to provide oral traditional evidence you will need to submit to us a written Notice of Intent to provide oral traditional evidence (Notice of Intent) indicating your intent on or before 20 August 2015. A Notice of Intent form, with instructions, is provided in [Appendix VI](#). Further details about the forms are provided in [section 3.6.5](#).

We recommend that Aboriginal Intervenor who are considering whether to provide oral traditional evidence (and/or written evidence) carefully review all of the information below (in [sections 3.6.1-3.6.5](#)) before submitting a Notice of Intent form.

After we review the Notices of Intent received and determine Aboriginal Intervenor's interest in this option, we will determine and announce the details, location(s) and schedule for hearing oral traditional evidence.

3.6.1 Written evidence vs oral traditional evidence

In addition to or instead of filing written evidence, Aboriginal Intervenor may present oral traditional evidence. In providing oral traditional evidence, we recommend that such evidence focus on personal knowledge and experiences as they may relate to the potential effects of the

Project and how the Project would impact your community's interests and rights; and information which cannot be easily provided in writing.

For the purposes of our hearing process, we do not consider the following types of information to be oral traditional evidence:

- *Technical and scientific information.* This may only be provided as written evidence, with any additional explanation during the argument phase of the proceeding.
- *Opinions, views, information, or perspectives of others, whether obtained from news clippings, personal discussions, or written materials.* This information may only be provided as written evidence.
- *Recommendations to the Board on whether or not to recommend the Project, or the terms and conditions that should be applied if the Project were to proceed.* This may only be provided as argument.
- *Questions that require an answer from either NGTL or the Board, or rhetorical questions.* Questions to NGTL can be submitted in writing as Information Requests. Issues that require a Board decision may be raised in a Notice of Motion¹. Rhetorical questions may only be provided as argument.

Please note that if your presentation or any part of your presentation does not qualify as oral traditional evidence, we will not permit you to continue; you will not be able to provide information orally to us that should be provided in writing.

We, NGTL and other Intervenors who may be present during oral traditional evidence presentations may ask questions about an Aboriginal Intervenors' oral traditional evidence.

3.6.2 Remote presentation of oral traditional evidence

The number of locations for gathering Aboriginal oral traditional evidence will be limited. We understand that the locations we will select may not be the best options for some presenters. If there are presenters who cannot physically be present, we can arrange for oral traditional evidence to be given by telephone, video-conference, or other remote means. Interest in such options should be included in your Notice of Intent. If there is interest in remote participation, we will provide details about these options when we announce the location(s) and schedule for the oral traditional evidence portion of the hearing.

¹ [Section 4.4](#) provides information on Notices of Motion. Rhetorical questions may only be provided as argument.

3.6.3 Time limits for oral traditional evidence presentations

Once we know how many Aboriginal Intervenors wish to present oral traditional evidence and the details in their Notices of Intent, we may set time limits on those presentations. The exact amount of time available for each presenter will also be announced at a later date if necessary. Any limitation would be in the interest of fairness for all participants, and with a view to reasonably facilitate all the oral traditional evidence presentations requested. Aboriginal Intervenors are encouraged to file the majority of their evidence in writing so that as much time as possible can be spent listening to evidence that can only be provided orally.

3.6.4 Interpretation and translation

Any Aboriginal Intervenor wanting to present oral traditional evidence in a language other than English or French must provide their own interpreter or translator, and incur the associated costs, which may be covered by participant funding applied-for and approved for that purpose. If you intend to use an interpreter or translator during your oral traditional evidence presentation, include the details in your written Notice of Intent.

3.6.5 Notice of Intent to present oral traditional evidence

Aboriginal Intervenors who wish to present oral traditional evidence must complete and file with us the Notice of Intent form provided in [Appendix VI](#), by **20 August 2015**.

The Notice of Intent form should include:

- name of Intervenor;
- name of presenter(s);
- confirmation that the evidence to be presented aligns with the description of oral traditional evidence explained in [section 3.6.1](#);
- any requirement for remote participation (see [section 3.6.2](#));
- name of interpreter(s) or translator(s), if applicable (see [section 3.6.4](#)); and
- any other information we should consider in relation to your written notice to present oral traditional evidence.

If you have questions about the form in [Appendix VI](#) or require additional information about oral traditional evidence presentations and location options, you may contact our Process Advisor at 1-800-899-1265 (toll-free) or NGTL_Expansion@neb-one.gc.ca.

3.7 Intervenors file Round 1 Information Requests to NGTL

All Intervenors may submit Round 1 Information Requests to NGTL about its Application and evidence submitted. Every Information Request to NGTL must be relevant to one or more of the Issues identified in [Appendix I](#).

To submit its Round 1 Information Request to NGTL, Intervenors must, by **25 August 2015**:

- file their Round 1 Information Request with us;
- serve it on NGTL and its counsels; and
- serve it on all other Intervenors.

We may also by this deadline, or at any time, issue another round of Information Requests to NGTL.

3.8 NGTL responds to Intervenors' Round 1 Information Requests

By **10 September 2015**, NGTL must:

- file with us responses to all Round 1 Information Requests it receives from Intervenors; and
- serve a copy on all Intervenors.

To assist with an effective Information Request process, we emphasize the need for all Parties in this hearing (NGTL, Intervenors) to fully answer, by the set deadlines (noon Calgary time, unless otherwise specified), all relevant questions submitted to them by others during the course of the hearing. Responses must be complete, responsive and, when reasonable to do so, go beyond the immediate questions asked to provide further relevant information. If a Party entitled to ask questions is not satisfied with an answer provided because the answer is evasive, incomplete, or unresponsive; that Party may immediately make a request to us, with reasons, to direct the answering Party to provide a further response without delay so as not to cause prejudice to any other Participants.

3.9 Board releases Possible Conditions for information purposes

Our Report on the Project may include terms and conditions to be attached to any recommendation or authorization that may be issued for the Project. Conditions outline requirements that a company must meet in relation to a project, should it be approved. The Board's standard conditions require companies to implement all of the commitments and undertakings as stated in a project application and/or hearing. Additional conditions may be included to address issues specific to a project. All conditions imposed by the Board are enforced pursuant to the NEB Act.

In September 2015, we will issue, for information purposes only, Possible Conditions for the Project based on the content of NGTL's 31 March 2015 Application and related documents. We will not be seeking comments on these at this stage in the process. In releasing Possible Conditions for information purposes early in the process, we are providing all Participants with information about how potential concerns with the Project may be addressed.

Releasing Possible Conditions in advance of a recommendation is not an indication of our forthcoming recommendation to either approve or deny the Project Application. Participants should expect these Possible Conditions to change during the hearing process as new evidence is

filed and addressed by Participants and us. In addition to any modifications to these Possible Conditions, Participants can expect new conditions to be added, including those covering new topics. Potentially, certain conditions may also be removed.

After we consider the entire evidentiary record built by all Participants, we will release updated Possible Conditions and invite all Participants to provide comments on those (see [section 3.16](#)).

3.10 Intervenor file written evidence

By **24 September 2015**, Intervenors who wish to submit written evidence² must:

- file their written evidence with us; and
- serve a copy of it on NGTL and all other Intervenors.

The evidence filed must be relevant to one or more of the Issues identified in [Appendix I](#).

3.11 NGTL files additional written evidence

By **30 September 2015**, NGTL must file with us additional written evidence to supplement its Application, including any Supplemental Studies, and it must also serve a copy on all Intervenors.

3.12 Round 1 Information Requests to Intervenors

By **13 October 2015**, NGTL and Intervenors may ask questions in writing about the written evidence submitted on the record by other Intervenors. To do this, they must:

- file their Round 1 Information Request with us;
- serve it on the relevant Intervenor(s); and
- serve a copy on NGTL and all other Intervenors.

The Round 1 Information Requests must be relevant to one or more of the Issues identified in [Appendix I](#).

We also may issue Information Requests to Intervenors who file written evidence with us.

3.13 Intervenors file Round 2 Information Requests to NGTL

By **20 October 2015**, Intervenors may ask questions in writing of NGTL about any additional written evidence, including Supplemental Studies, it files with us. To do this, Intervenors must:

² We remind Aboriginal Intervenors that in addition to or instead of presenting oral traditional evidence they may file written evidence with us. Please review section 3.6.1 for the difference between written evidence and oral traditional evidence.

- file their Round 2 Information Request with us;
- serve it on the relevant Intervenor(s); and
- serve a copy on NGTL and all other Intervenors.

We may also by this deadline, or at any time, issue another round of Information Requests to NGTL.

3.14 Intervenors respond to Round 1 Information Requests

By **5 November 2015**, Intervenors who receive Round 1 Information Requests must:

- file with us their responses to all Round 1 Information Requests; and
- serve a copy of those responses on NGTL and all other Intervenors.

3.15 NGTL responds to Intervenors' Round 2 Information Requests

By **5 November 2015**, NGTL must:

- file with us responses to all Intervenors' Round 2 Information Requests it receives on its additional written evidence, including Supplemental Studies; and
- serve a copy on all Intervenors.

3.16 Board releases updated Possible Conditions for comments

In November 2015, we will release our updated Possible Conditions for comments and suggestions by NGTL and all Participants. These may address any aspect of the Project. Details and timing of the comment process on the updated Possible Conditions will be announced to Participants at a later date.

3.17 Intervenors may file additional written evidence

By **19 November 2015**, Intervenors who wish to submit written evidence relevant to any additional written evidence, including Supplemental Studies, NGTL files must:

- file their written evidence with us; and
- serve a copy of it on NGTL and all other Intervenors.

The evidence filed must be relevant to one or more of the Issues identified in [Appendix I](#), and must be relevant to NGTL's additional written evidence.

3.18 Round 2 Information Requests to Intervenors

By **1 December 2015**, NGTL and Intervenors may ask questions in writing about the written evidence submitted on the record by other Intervenors on NGTL's additional written evidence, including its Supplemental Studies. To do this, they must:

- file their Round 2 Information Request with us;
- serve it on the relevant Intervenor(s); and
- serve a copy on NGTL and all other Intervenors.

Round 2 Information Requests must be relevant to one or more of the Issues identified in [Appendix I](#), and must be relevant to the written evidence submitted by Intervenors on NGTL's additional written evidence.

We also may issue Information Requests to Intervenors who file additional written evidence.

3.19 Intervenors respond to Round 2 Information Requests

By **15 December 2015**, Intervenors who receive Round 2 Information Requests must:

- file with us their responses to all Round 2 Information Requests; and
- serve a copy of those responses on NGTL and all other Intervenors.

3.20 NGTL submits reply evidence

We anticipate that the deadline for NGTL to file its reply evidence with us and serve a copy on all Intervenors will be **in January 2016**. We will announce the details and deadline for this step during the course of the hearing.

3.21 Final Argument

Final Argument is a last opportunity for NGTL and Intervenors to argue their positions on the Project and what they think we should decide or recommend. If you present Final Argument, you can only rely on evidence that is on the record to support your position (i.e., filed written evidence, oral traditional evidence presented, responses to information requests, and Letters of Comment). You should not merely repeat evidence and you cannot present any new evidence when you make your Final Argument. This is an opportunity to:

- summarize your views and opinions about the Project;
- argue about the relevance and weight of any evidence that is before us;
- make your recommendation as to whether the Project should be approved; and
- comment on terms and conditions (including those on the Draft Conditions) that should be attached to any recommendation or decisions we may issue for the Project.

We anticipate that the written submissions for Final Argument will be **in January 2016**. We will announce during the course of the hearing, the details and deadlines for NGTL and

Intervenors for Final Argument with respect to the Issues identified in [Appendix I](#) and the Possible Conditions for the Project.

We will also set a deadline for NGTL to submit its Reply Argument, in writing.

3.22 The Board closes the record

After Final Argument and NGTL's Reply Argument, we will close the record; meaning we will not accept any further submissions from Parties. We will then continue to review and consider all relevant evidence on the record before we make our recommendation and decisions.

We anticipate that we will release, in the spring of 2016, our Report to the Governor in Council, in which we will include our recommendation and decisions on whether the Project should proceed and under what terms and conditions. This Report will be posted on the Board's website and be accessible to the public. We will notify NGTL and Intervenors when it is released.

4 Procedures

This section describes how to prepare and submit documents, explains some procedures and provides contact information.

4.1 How do I prepare documents?

Every document you file with us or serve on NGTL and Intervenors must refer to Hearing Order GH-002-2015 and File Number OF-Fac-Gas-N081-2014-20 02.

Address the document(s) to the proper recipient(s). For example, anything filed with us should be addressed to the Secretary of the Board (see [section 5.1](#)). Documents specifically intended for others should be addressed to them using the lists of hearing Participants as a guide.

Number the pages of your document(s) consecutively, starting from the cover page and including blank pages, so the electronic or online page numbers match the page numbers that show on your document.

Except for online forms, sign any document you file with us before you scan and send the original and signed receipt to us.

If you refer to information on a website in your document:

- insert a direct link or a reference to the website, so anyone accessing the website can know the exact information you are referring to;
- make sure the reader does not require a password or subscription to get the information; and
- file a hard copy with us of all the information you are referring to.

Websites information may change over time. Therefore, only the hard copy will become part of the official record in the hearing.

4.2 How do I file documents with the Board?

All documents submitted to us become part of the public registry or hearing record. For this hearing, we require you to file your documents electronically through our Participation Portal, using your online [NEB Account](#).

We cannot accept documents filed or submitted by way of email, and can only accept PDF documents. We encourage you to use the latest version of Adobe Acrobat when preparing your documents.

4.2.1 How do I submit documents using an NEB Account?

To file your documents through our Participation Portal using your online [NEB Account](#) you must follow these steps:

- Prepare the document as explained in [section 4.1](#) above.
- Sign into your [NEB Account](#) using your GCKey user ID and password, which you created when you first applied to participate.
- When you see the Welcome Participation Portal page, click “continue”.
- You will see a list of the hearings underway. Locate “2017 NGTL System Expansion Project”, click on “Submit Documents Electronically” and follow the instructions.
- Under Step 8 - “Service Options and Submission of Complete Form”, you may choose to have our Participation Portal send an Automated Service Notification³ on your behalf by email to all Participants who have provided a valid email address. To use this service, click on “Yes, I want to use the Participation Portal’s Automated Service Notification option for all Participants who have provided an email address.”
- Once you have completed your submission through our Participation Portal, you will receive two emails:
 - your filing receipt where you will need to verify your attachments; and
 - important instructions including the contact information of the Participants who have not provided an email address and will need to be served a hard copy.

³ Note: The Board will accept this Automated Service Notification as equivalent to the service required under the *National Energy Board Rules of Practice and Procedure, 1995* (Rules). If you do not wish to use the Automated Service Notification option, you are required to serve all Participants yourself using any of the methods allowed under the Rules (i.e., email, facsimile, courier, regular mail or hand delivery). In either case, the Participation Portal cannot serve Participants who have not provided an email address; it is your responsibility to serve a hard copy of your submission on any Participant who has not provided an email address.

4.2.2 What if I cannot file my documents through the Participation Portal?

If you cannot file your document through our Participation Portal, you may contact our Process Advisor for assistance and further instructions. See [section 5.2](#).

You may also submit documents in person, or by mail, fax or courier.

- Prepare the document as explained in [section 4.1](#) above.
- Hand deliver, mail, fax or courier a copy of each document to us. See [section 5.1](#) for our contact information.
- Serve a hard copy of your submission(s) on NGTL and all other Intervenors.

4.3 How do I serve documents on others?

When you are required to serve documents, you must send one copy to NGTL and to each Intervenor on the List of Participants. The method of service for each Intervenor is indicated on the List of Participants.

If you use our Participation Portal, it will send an Automated Service Notification on your behalf by email to all Participants who have provided a valid email address. Follow the instructions as provided in [section 4.2](#) above.

If the List of Participants indicates an Intervenor is unable to access electronic documents, you must provide that person with a hard copy of your document.

If your document cannot be scanned, for example, if it is too large, you must mail, fax, courier or deliver by hand one copy to us and to NGTL and all other Intervenors. Our staff will put an electronic placeholder on our website. A placeholder indicates a document has been filed in hard copy (and is available in our library), but cannot be viewed or searched online.

You can contact our Regulatory Officer for assistance with serving documents. See [section 5.2](#).

4.4 Deadlines

Our deadlines are set to provide fairness, efficiency and certainty with respect to the hearing process for all Participants. Timely filing and serving of documents is a standard equally applicable to all Participants. It is a matter of concern to us as any delay has the potential to affect the efficiency of the proceeding and can be prejudicial to other Participants. Submitting and serving documents through our Participation Portal using your [NEB Account](#) can help us and others receive documents on time.

We emphasize the strict need to meet all deadlines set out in the Timetable of Events for this hearing ([Appendix V](#)) and/or any other deadlines that we may set out during the course of the hearing in a Procedural Update. As indicated in our Timetable of Events ([Appendix V](#)), unless otherwise specified, the deadlines are set for **noon, Calgary time**.

Late filings will not be accepted unless you first obtain permission from us. If you cannot meet a deadline, you must write to us to request an extension. We will then decide whether to grant your request by considering:

- the reason why you cannot meet a deadline;
- whether your submission is likely to assist us in our review of the Application;
- whether similar submissions have been made, or could be made, by other Participants;
- whether other Participants could be disadvantaged as a result of the late submission; and
- any other relevant considerations.

4.5 How do I raise a question of procedure or substance that requires a Board decision?

If you want to ask us to do something, such as consider a change to the process, you must submit a request to us, called a Notice of Motion.

The Notice of Motion must:

- be in writing;
- be signed by the person making the motion or an authorized representative;
- be divided into consecutively numbered paragraphs; and
- be served on NGTL and all Intervenors.

The Notice of Motion must set out:

- a concise statement of the facts;
- the decision or relief requested;
- the grounds for the request; and
- any information which supports the request.

You may submit your Notice of Motion through our Participation Portal, using your [NEB Account](#).

If you are relying on case law or other authorities to support your position, you must submit a case book of authorities and highlight the specific passages you are relying on. You must submit a copy to us and send a copy to NGTL and all Intervenors.

For further information on Notices of Motion, see section 35 of the [National Energy Board Rules of Practice and Procedure, 1995 \(Rules\)](#). The Rules can be accessed on our [website](#).

4.6 Will you keep my evidence confidential?

All evidence we accept for this hearing will be on the online public record unless you file a Notice of Motion with us for confidentiality under sections 16.1 or 16.2 of the [NEB Act](#) and we grant your request.

4.7 Where can I find more detailed information about hearing procedures?

The [Rules](#) provide detailed information about the hearing process. In the event of a difference between the [Rules](#) and this Hearing Order, this Hearing Order prevails.

We may issue procedural updates throughout the hearing process to provide additional information to Participants, as required, about the hearing procedure.

You may also contact our Process Advisor to get more information about our hearing process.

5 Additional and contact information

5.1 Our contact information

If you wish to hand deliver, mail, fax or courier a copy of a document to us:

Secretary of the Board
National Energy Board
517 Tenth Avenue S.W.
Calgary, AB T2R 0A8
Phone (403) 292-4800
Toll-free phone 1-800-899-1265
Fax (403) 292-5503
Toll free fax 1-877-288-8803

5.2 Who can I contact at the Board for help?

You are encouraged to contact our staff with any questions you may have during the hearing process or if you need any assistance from staff as outlined in the table below.

Person and Role	Contact Information	Type of Help
Katie Emond, Process Advisor	NGTL_Expansion@neb-one.gc.ca 403-221-3255 Toll-free phone 1-800-899-1265	For questions or help regarding the hearing process and how to effectively participate in it. ⁴

⁴ Appendix II provides more details on what our Process Advisor can and cannot do to help you during the hearing process. Upon request, our Process Advisor can organize information sessions or workshops to explain to you our hearing process and steps.

Janet Foreman, Regulatory Officer	Janet.foreman@neb-one.gc.ca 403-221-3055 Toll-free phone 1-800-899-1265	For questions or help with filing or serving documents, evidence or exhibit numbers, or if you are having technical difficulties.
Participant Funding Coordinator	PF.PAFP@neb-one.gc.ca	For questions about the Board's Participant Funding Program and participant funding for this Project.
Board's Public Library	publications@neb-one.gc.ca 517 Tenth Ave S.W. Calgary, AB T2R 0A8 403-299-3561 Toll-free phone 1-800-899-1265	For any of our publications, you may visit our website or contact our library.

5.3 Current Information

We post the most current information about the hearing on our webpage for the Project at www.neb-one.gc.ca/ngtl-expansion. You may also contact our Process Advisor if you have questions or need help finding this information.

5.4 Transcripts

Any oral traditional evidence presentation will be recorded and transcribed. Transcripts will be available through our website at www.neb-one.gc.ca. Click on "Applications and Filings", "View Regulatory Documents" and then "Active Hearings." Scroll to "Nova Gas Transmission Ltd. – Application for the 2017 System Expansion Project".

You can also order any transcripts directly, at your own cost, from International Reporting Inc. by e-mailing bprouse@irri.net or by calling 613-748-6043.

NATIONAL ENERGY BOARD

Original signed by L. George for

Sheri Young
Secretary of the Board

Appendix I – List of Issues

The Board has identified, but is not obliged to limit itself to, the following issues for consideration in the hearing with respect to the construction and operation of the proposed 2017 NGTL System Expansion Project (Project):

1. The need for the Project.
2. The economic feasibility of the Project.
3. The potential commercial impacts of the Project.
4. The implications of the requested Part IV relief of the *National Energy Board Act*, including the distribution of long-term potential tolling and financial risks associated with the Project.
5. The potential environmental and socio-economic effects of the Project, including those to be considered under the *Canadian Environmental Assessment Act, 2012*.
6. The appropriateness of the general route and land requirements for the Project.
7. Potential impacts of the Project on Aboriginal interests.
8. Potential impacts of the Project on landowners and land use.
9. The engineering design and integrity of the Project.
10. Contingency planning for spills, accidents or malfunctions, during construction and operation of the Project.
11. Safety and security during construction and operation of the Project, including emergency response planning and third-party damage prevention.
12. The terms and conditions to be included in any recommendation or approval the Board may issue for the Project.

Appendix II – Where can I see NGTL’s Application?

NGTL’s Application for the Project is available on our website on our Project’s webpage at www.neb-one.gc.ca/ngtl-expansion.

NGTL has made available for public viewing, during normal business hours, a copy of its Application at the following locations:

Dawson Creek Public Library
1001 McKellar Avenue
Dawson Creek, BC

Edson & District Public Library
4726 - 8 Main Avenue
Edson, AB

Spirit River Municipal Library
4816 - 44 Avenue
Spirit River, AB

Worsley & District Library
P.O. Box 246
Worsley, AB

Municipal District of Opportunity Office
2077 Mistassinuy Road North
Wabasca-Desmarais, AB

Manning Public Library
P.O. Box 810
Manning, AB

Wood Buffalo Regional Library
1 CA Knight Way
Fort McMurray, AB

**Regional Municipality of Wood Buffalo,
Conklin Office**
245 Northland Drive
Conklin, AB

Stanley A. Milner Public Library
7 Sir Winston Churchill Square
Edmonton, AB

**Edmonton Public Library – Strathcona
Branch**
8331 - 104 Street NW
Edmonton, AB

NGTL’s Office
450 – 1 Street S.W.
Calgary, AB T2P 5H1
Phone: (403) 920-2000

Copies of NGTL’s Application and all related documents are also available for viewing at our library:

National Energy Board
517 Tenth Avenue S.W.
Calgary, AB T2R 0A8
Phone (403) 299-3561
Toll free 1-800-899-1265

Appendix III – Role of the Process Advisor

The Board has assigned Ms. Katie Emond as the Process Advisor for this Project.

If you are thinking about applying to participate in the Board's hearing for this Project, Ms. Emond can provide you with assistance.

Ms. Emond can:

1. Answer your questions about the Board's hearing process and oral traditional evidence presentations.
2. Explain the different methods or levels of participation and what you can and cannot do in these roles.
3. Organize and run public information sessions and workshops.
4. Answer questions about the Participant Funding Program and how to apply.
5. Provide samples and templates, and answer your questions about them.
6. Explain your role in the hearing.
7. Answer your process questions in person during the oral traditional evidence portion(s).

Ms. Emond cannot:

1. Make your case for you. That means, she cannot:
 - a. Interpret the evidence for you
 - b. Tell you what information you should give to the Panel Members
 - c. Tell you how to best present your information
 - d. Write your questions or evidence.
2. Talk to the Panel Members on your behalf.
3. Talk to NGTL on your behalf.

Please contact Ms. Emond toll-free 1-800-899-1265 or NGTL_Expansion@neb-one.gc.ca if you have questions about the hearing for this Project, or if you would like help participating in this hearing. Process Advisors are generally available during business hours and respond to enquiries by the following business day.

Appendix IV – Factors and Scope of the Factors

NOVA Gas Transmission Ltd. Proposed 2017 NGTL System Expansion Project

Factors and Scope of the Factors for the Environmental Assessment Pursuant to the *Canadian Environmental Assessment Act, 2012*

1.0 INTRODUCTION

On 31 March 2015 NOVA Gas Transmission Ltd. (NGTL) filed an Application with the National Energy Board (Board) proposing to construct and operate the 2017 NGTL System Expansion Project (Project). As the proposed Project would require more than 40 kilometers (km) of new pipeline and be regulated under the *National Energy Board Act* (NEB Act), it is therefore a designated project under the *Canadian Environmental Assessment Act, 2012* (CEAA 2012) and requires a CEAA 2012 environmental assessment (EA) for which the Board is the Responsible Authority.

For the purposes of the EA, the designated project includes the various components and physical activities described by NGTL in its 31 March 2015 Application submitted to the Board. The Project is a proposed expansion of the existing NGTL System to receive and deliver sweet natural gas, which consists of approximately 230 km of pipeline in five new and separate section loops and two compressor station unit additions located in northern Alberta. The Application can be found at on the Board's website at <http://www.neb-one.gc.ca/ngtl-expansion>.

In accordance with paragraph 79(2)(b) of the CEAA 2012, the following provides a description of the factors to be taken into account in the EA and of the scope of those factors.

2.0 FACTORS AND SCOPE OF THE FACTORS

2.1 Factors to be considered

The CEAA 2012 EA for the designated project will take into account the factors described in paragraphs 19(1)(a) through (h) of the CEAA 2012:

- (a) the environmental effects⁵ of the designated project, including the environmental effects of malfunctions or accidents that may occur in connection with the designated project and any cumulative environmental effects that are likely to result from the designated project in combination with other physical activities that have been or will be carried out;
- (b) the significance of the effects referred to in paragraph (a);

⁵ Section 5 of the CEAA 2012 further describes the environmental effects that are to be taken into account.

- (c) comments from the public or any interested party received in accordance with the CEAA 2012;
- (d) mitigation measures that are technically and economically feasible and that would mitigate any significant adverse environmental effects of the designated project;
- (e) the requirements of the follow-up program in respect of the designated project;
- (f) the purpose of the designated project;
- (g) alternative means of carrying out the designated project that are technically and economically feasible and the environmental effects of any such alternative means; and
- (h) any change to the designated project that may be caused by the environment.

In addition, the EA may also consider community knowledge and Aboriginal traditional knowledge pursuant to subsection 19(3) of CEAA 2012.

2.2 Scope of the Factors to be considered

The EA will consider the potential effects of the designated project within spatial and temporal boundaries within which the designated project may potentially interact with and have an effect on components of the environment. These boundaries will vary with the issues and factors considered, and will include but not be limited to:

- construction, operation and maintenance, foreseeable changes, and site reclamation, as well as any other undertakings proposed by the proponent or that are likely to be carried out in relation to the physical works proposed by the proponent, including mitigation and habitat replacement measures;
- malfunctions or accidents that may occur in connection with the designated project;
- seasonal or other natural variations of a population or ecological component;
- any sensitive life cycle phases of species (e.g., wildlife, vegetation) in relation to the timing of Project activities;
- the time required for an effect to become evident;
- the area within which a population or ecological component functions; and
- the area affected by the Project.

Any works and activities associated with additional modifications or associated with the decommissioning or abandonment phase of the Project would be subject to a future application under the NEB Act and assessed in detail at that time. Therefore, at this time, any works or activities associated with these phases of the Project will be examined in a broad context only.

As indicated above, the EA will consider cumulative environmental effects that are likely to result from the designated project in combination with effects from other physical activities that have been or will be carried out.

Subsection 2(1) of the CEAA 2012 provides definitions potentially relevant to the scope of the factors, including:

“environment” which means the components of the Earth, including

- (a) land, water and air, including all layers of the atmosphere;
- (b) all organic and inorganic matter and living organisms; and
- (c) the interacting natural systems that include components referred to in paragraphs (a) and (b);

and

“mitigation measures” which means measures for the elimination, reduction or control of the adverse environmental effects of a designated project, and includes restitution for any damage to the environment caused by those effects through replacement, restoration, compensation or any other means.

Appendix V – Timetable of Events for Hearing GH-002-2015

Events	Hearing Order Reference	Responsible Participant	Date or Deadline (noon Calgary time)
NGTL's Project Application to the Board	1.1 to 1.3	NGTL	31 March 2015
Determination of Application Completeness and Time Limit	3.1	Board	29 May 2015
Round 1 Information Request to NGTL	3.2	Board	15 June 2015
Process for applying to participate in the hearing	3.3	Interested persons	18 June to 9 July 2015
Responds to Board's Round 1 Information Request	3.2	NGTL	10 July 2015
Issues ruling on participation in the hearing	3.4	Board	21 July 2015
Serves Project Application on all Intervenor	3.4	NGTL	Immediately after receiving the lists of Participants
Release Hearing Order GH-002-2015 and List of Issues	3.5	Board	31 July 2015
Submit written Notice of Intent to provide oral traditional evidence	All of section 3.6	Aboriginal Intervenor	20 August 2015
Submit Round 1 Information Requests to NGTL ⁶	3.7	Intervenor	25 August 2015
Responds to Intervenor's Round 1 Information Requests	3.8	NGTL	10 September 2015
Releases Possible Conditions for information purposes only	3.9	Board	In September 2015
Submit written evidence	3.10	Intervenor	24 September 2015
Submits additional written evidence, including Supplemental Studies	3.11	NGTL	by 30 September 2015
Submit Round 1 Information	3.12	NGTL, other	13 October 2015

⁶ We may also issue Information Requests to Parties NGTL and/or Intervenor, and request their responses by these same deadlines, or at any other time during the proceeding. In any Information Request we issue to NGTL or Intervenor, we will specify the deadlines for filing responses.

Events	Hearing Order Reference	Responsible Participant	Date or Deadline (noon Calgary time)
Requests to Intervenors ⁶		Intervenors	
Submit Round 2 Information Requests to NGTL (on its additional written evidence, including Supplemental Studies) ⁶ above	3.13	Intervenors	20 October 2015
Begin oral traditional evidence <i>Possible location(s), to be determined: Grande Prairie, Fort McMurray, and/or Edmonton</i>	3.6	Aboriginal Intervenors	mid to late October 2015 <i>Details and timing to be determined</i>
Respond to Round 1 Information Requests	3.14	Intervenors	5 November 2015
Respond to Intervenors' Round 2 Information Requests (on its additional written evidence, including Supplemental Studies)	3.15	NGTL	5 November 2015
Releases updated Possible Conditions for comments by Participants	3.16	Board	In November 2015
Submit additional written evidence	3.17	Intervenors	19 November 2015
Submit Round 2 Information Requests to Intervenors (on their additional written evidence) ⁶	3.18	Board, NGTL, other Intervenors	1 December 2015
Respond to any Round 2 Information Requests	3.19	Intervenors	15 December 2015
Submit Letters of Comment	2.3	Commenters	18 December 2015
Submits reply evidence	3.20	NGTL	January 2016 <i>Details and timing to be determined</i>
Final Argument	3.21	NGTL, Intervenors	January 2016 <i>Details and timings to be determined</i>
Releases Report with recommendation and decisions	3.22	Board	Spring 2016

⁶ We may also issue Information Requests to Parties NGTL and/or Intervenors, and request their responses by these same deadlines, or at any other time during the proceeding. In any Information Request we issue to NGTL or Intervenors, we will specify the deadlines for filing responses.

Appendix VI – Notice of Intent to Provide Oral Traditional Evidence

In addition to, or instead of, filing written evidence, Aboriginal Intervenors may present oral traditional evidence during the proceeding. We recommend that you review all of [section 3.6](#) in Hearing Order GH-002-2015 for more information about oral traditional evidence, possible location(s) and timings.

By 20 August 2015, Aboriginal Intervenors who wish to present oral traditional evidence must complete and file through the Board’s Participation Portal the Notice of Intent form provided in this appendix.

The information provided in your completed Notice of Intent form should include:

- name of Intervenor;
- name of presenter(s);
- confirmation that the evidence to be presented aligns with the description of oral traditional evidence explained in [section 3.6.1](#);
- any requirement for remote participation (see [section 3.6.2](#));
- name of interpreter(s) or translator(s), if applicable (see [section 3.6.4](#)); and
- any other information we should consider in relation to your written notice to present oral traditional evidence.

Our Process Advisor will contact all Aboriginal Intervenors who submit a Notice of Intent to provide oral traditional evidence. A Procedural Directive with details on the location(s) and schedule will be issued after all those groups have been contacted and logistical arrangements are made.

Instructions for submitting a Notice of Intent to provide oral traditional evidence

Step 1: Complete the attached form and save it as a PDF.

Step 2: Login to your [NEB Account](#) on the Board’s Participation Portal at [this link](#) using the same user ID and password you used to submit your Application to Participate form.

Step 3: Click on “Submit Documents Electronically” and fill in the information required in the eight (8) listed steps.

Step 4: Print the receipt, sign it and fax or mail it to the Board at the following address:

National Energy Board
517 Tenth Avenue S.W.
Calgary, Alberta T2R 0A8
Facsimile 403-292-5503
Toll-free facsimile 1-877-288-8803

If you have questions, are not able to use the Board’s Participation Portal or require assistance in filing your Notice of Intent, please contact our Process Advisor for this Project, Ms. Katie Emond, at NGTL_Expansion@neb-one.gc.ca or 403-221-3255 (toll-free 1-800-899-1265).

Notice of Intent to Provide Oral Traditional Evidence

National Energy Board Hearing Order GH-002-2015
NOVA Gas Transmission Ltd. (NGTL)
2017 NGTL System Expansion Project
File OF-Fac-Gas-N081-2014-20 02

Date: Deadline to submit: 20 August 2015				
Name of Aboriginal Intervenor as it appears on the List of Parties (A71363)				
Names of the presenters who will be providing the oral traditional evidence	1.	2.	3.	4.
<input type="checkbox"/> We confirm that the evidence we wish to present aligns with the description of oral traditional evidence as explained section 3.6.1 of Hearing Order GH-002-2015.				
Preferred method or possible location	In person: <input type="checkbox"/> Fort McMurray <input type="checkbox"/> Edmonton <input type="checkbox"/> Grande Prairie			
	<input type="checkbox"/> Remote presentation (by telephone, video-conference, or other remote means). See section 3.6.2 of Hearing Order GH-002-2015.			
Additional Information:	Include here any other information you wish the Board to consider in relation to your Notice of Intent to provide oral traditional evidence.			